



School District of Thorp

605 South Clark Street
P.O. Box 449
Thorp, Wisconsin 54771
www.thorp.k12.wi.us



The School District of Thorp is pleased to offer you *e~Funds for Schools*. This program offers various options for parents/guardians wanting to make payments online and is extremely user friendly.

You are in full control of your account and can make a payment at any time that is convenient for you. **No payments will be allowed without your knowledge and authorization through this secure payment system.** By providing your home and/or work email address, an email notification informing you of the student's name, purpose of the payment, and the amount of the item, will be sent to you each time that a payment is to be processed. The *e~Funds for Schools* site is secure and uses industry standard data encryption.

The *e~Funds for Schools* electronic payment service is provided to the school by a third party service provider. The service provider has a nominal fee for their service. **There is a \$1.50 transaction convenience fee for each electronic checking payment that you make.** The system carries a Non-Sufficient Funds (NSF) charge if the payment is "bad." **For payments made by credit or debit card, there is a convenience fee of \$2.95 per each \$100 increment in the transaction.** When you set up your account, please review your options carefully. The district does not request or keep records of family credit card account information.

To get started:

Go to: <https://payments.efundsforschools.com/v3/districts/56303/>

How does e-Funds for Schools work?

- Families set up and maintain their own logins, passwords, and payment preferences. Your account information is retained in a password-protected file.
- *e~Funds for Schools* will help to eliminate last minute check writing hassles, improve efficiencies
- Online payments will help eliminate the worry that your children could lose or forget the money intended for meals or that it might be spent on other non-school related items.
- Payments from a credit card or checking account may easily be set up.
- Parents/guardians may establish a reoccurring payment or may opt to make a one-time payment.
- Your payment history for the year is available with a click of the mouse

EMPOWERING STUDENTS TO EXCEL

High School/District Office
Phone: 715-669-5401
Fax: 715-669-3701

Middle/Elementary School
Phone: 715-669-5548
Fax: 715-669-5403



Step-by-Step Guide for Parents

Getting started with e~Funds for Schools Mobile Website



CREATING A NEW ACCOUNT

1. Visit the website that was provided to you by your school district.
2. Click on **Create an Account**.
3. Provide Requested Information.
4. Click **Create Account**.



ACCOUNT MANAGEMENT – STUDENTS

1. Log into your account.
2. Select **Manage Students** under **Manage Account**.
3. Enter student Last Name and Family or Student ID#.
4. Select **Add Student(s)**.
5. Repeat steps 2-4 to add additional students.



ACCOUNT MANAGEMENT - PAYMENT INFORMATION

1. Log into your Account
2. Select **Payment Methods** under **Payment Settings**.
3. Select **New Credit Card** or **New Direct Debit** to add new payment information.
4. After entering all required information, read Consent and select **Add** to save information to account.

MAKE A PAYMENT

1. Select type of payment you would like to make.
2. Select student.
3. Enter amount of payment.
4. Select **Begin Checkout**.
5. Choose payment method or enter new method.
6. Review items and total.
7. Select **Pay Now**.

